

## SURGICAL PHYSICIAN ASSISTANT-SPECIALTY SERVICES

DISTINGUISHING FEATURES OF THE CLASS: Under supervision of attending physician(s) and in accordance with NYS Law and Hospital Board regulations, an incumbent in this class provides medical and surgical care in surgical subspecialty areas of the Westchester Medical Center in support of professional staff. These areas include: neurosurgery, orthopedic surgery and otolaryngology. The scope of the functions and services provided by the incumbent is defined by the surgical staff to whom the incumbent is assigned, and will be determined by the level of education, training, experience and achievement of the incumbent and the needs of the service area. Responsibilities include examining patients, formulating diagnoses and developing a treatment plan for patients, performing technical, clinical and surgical procedures, documenting patient progress and surgical care. This classification is distinguished from the surgical physician assistant by the area of assignment and that the incumbent in this classification must have a year experience in a surgical subspecialty. A registered Physician Assistant may write prescriptions and medical orders, however, if employed at WMC, prescriptions must be counter-signed by an attending physician within 24 hours. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Assists surgeons in the operating room performing technical clinical procedures such as surgical insertions of catheters, suturing and suture removal, placement and removal of chest tubes, etc.;

Performs history and physical examinations, and requests and analyzes laboratory data to assess patient's needs and prepare the best medical treatment plan in accordance with accepted medical practices;

Documents patient progress and care to communicate information to other health care providers and ensure an accurate record of activity in compliance with established regulations;

Evaluates post-operative patients after discharge and provides patients with medical assistance and counseling under attending physician(s) supervision;

Writes orders for diagnostic studies, fluids and medications, under the supervision of the attending physician(s), and submits orders for countersignature by attending physician within twenty-four (24) hours;

Keeps abreast of advancements in the surgical care field, attends case conferences and seminars, conducts rounds and continues education;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive)

May use computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May lecture to residents and medical students as part of formal training;

May perform other incidental tasks, as needed. .

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of clinical surgical practices and procedures; good knowledge of medical therapeutic practices; skill in specialized surgical skills; ability to make accurate medical diagnoses; ability to communicate well and relate to patients; ability to work well with physicians and other health care providers; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position, manual dexterity; sound professional judgment; integrity; physical condition commensurate with the demands of the position..

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Must possess a valid license and current registration, issued by the New York State Department of Education, as a Physician's Assistant or as a Specialist's Assistant, and two years experience where the primary function of the position was as a Physician Assistant\*, one year of which must have been in a surgical subspecialty area.

\*NOTE: Experience as a Physician's Assistant acquired while working under a valid limited permit can be counted toward the two years experience as stated above.

NOTE: Unless otherwise noted, only experience gained after attaining the license and registration as listed above will be considered in evaluating experience.