

SENIOR MAINTENANCE MECHANIC III (PLASTER & MASON)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this foreman level position supervises a staff, including at least one journeyman, in performing maintenance and repair. The incumbent directs, supervises and performs plastering and masonry work, and is responsible for planning and implementing plastering and masonry repair programs for a large group of facilities. The incumbent inspects facilities and recommends action. The incumbent plans and lays out work, estimates materials, costs and staffing requirements. Work is performed with considerable independence in accordance with departmental goals, procedures and trade standards. More complex jobs may require detailed instructions, blueprints or sketches from an engineer or technician. The incumbent functions as foreman and is fully proficient in the skills and practice of the trade, with full knowledge of the principles, tools and techniques. The difference between this foreman level position and that of the journeyman is that the foreman supervises at least one journeyman and supervises a number of lower level full-time, seasonal and temporary personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Plans, schedules, supervises and participates in plastering and masonry work, repairing, altering and maintaining original construction;

Assigns daily work schedule to subordinate personnel and makes routine inspections to insure proper completion;

Supervises and participates in maintaining, repairing and laying foundations, sets grades and excavates for required footings;

Supervises and participates in pouring concrete footings for construction projects and making repairs to existing foundations;

Plans repair, alteration and construction projects, estimating materials needed, the staffing requirements, the cost and time required;

Supervises and participates in the repair and replacement of walls, ceilings, floors, using masonry and plastering materials and techniques;

Supervises and participates in the laying of brick, tile, glass and concrete blocks and designs patterns for the installation;

Performs finishing work such as taping sheetrock, caulking joints, pointing bricks etc.;

Lays out jobs making rough plans or sketches as needed;

Insures that work areas are kept in a clean, orderly and safe condition;

Assists in yearly budget formulation;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Prepares personnel time sheets, requisitions materials and supplies and prepares other reports;

Recommends new methods, equipment and techniques to increase efficiency;

Performs routine and emergency repairs and maintenance, both scheduled and in response to emergency situations, as required;

Depending on work location, may operate equipment and devices, participate in snow removal, etc. as assigned.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the tools, techniques and terminology of the plastering and masonry trades; thorough knowledge of the accident and safety precautions of the trade; working knowledge of applicable codes such as NYS Uniform Fire Prevention and Building Code; ability to lay out a new job in the most economical and satisfactory manner, specifying the amounts of materials to be used and estimating time and materials costs; ability to give effective supervision of lower level personnel; ability to work effectively with supervisor and executive personnel in carrying out the duties of the position; resourcefulness and imagination in meeting new and unusual building and repair problems; initiative in carrying out work and in seeking improved work methods; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) high school or equivalency diploma and eight years of increasingly responsible plastering and masonry experience, four of which must have been in a wide variety of plastering and masonry repair and installation work without close supervision and two of which must have involved the lay out of work; or (b) two years experience as a journeyman subsequent to the completion of a four year apprenticeship program under a journeyman; or (c) any satisfactory equivalent combination of the foregoing training and experience.

NOTE: Apprenticeship training or training gained by the completion of technical courses in plastering and masonry at a school or institute or branch of the Armed Services may be substituted for the above training and experience on a year-for-year basis.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license.

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.