

ASSISTANT CITY ASSESSOR
CITY OF YONKERS, NY

What we do:

The **Yonkers Assessment Department** is a team of appraisal, technical and administrative professionals, responsible for establishing the assessed value for all properties within the City. The City itself is approximately 18 square miles in size containing approximately 36,000 parcels.

Job Description:

This is a high level position reporting directly to the City Assessor. This position is responsible for the management and supervision of the City's real property valuation, assessment, equalization and administration functions. The work includes valuing real property within the City to determine market value, establishing tentative assessments and assisting the Assessor in coordinating the programs, operations, activities, and resources of the Assessment Department.

Candidates should have a demonstrated familiarity in using MS Word, Excel and Access, as well as proficiency in all aspects of Real Property System v. 4 are preferred.

Qualifications:

- A Bachelor's degree and 5 years' experience involving the valuation of real property, 2 years of which must have been in a supervisory capacity **or**
- An Associate's degree and 7 years' experience involving the valuation of real property, 2 years of which must have been in a supervisory capacity

SPECIAL REQUIREMENT:

Must have possession of a valid New York State Class D Driver's License at the time of appointment.

This position is Competitive and you will be required to take a NYS Civil Service Exam.

Annual Salary Range: \$70,806 - \$114,874

Please submit resumes to:

Rodney Johnson
City Assessor
87 Nepperhan Avenue, Room 400
Yonkers, NY 10701
or e-mail at:
Rodney.Johnson@Yonkersny.gov